

New Jersey Clean Communities Council – Executive Director Position

The Trustees of the NJ Clean Communities Council (NJCCC) are accepting applications for the position of Executive Director of its 501c3 nonprofit dedicated to reducing litter through education. NJCCC is the only comprehensive, statewide program dedicated to reducing litter through education and grassroots activity.

The Executive Director will be responsible for the overall implementation of the Clean Communities program in New Jersey, developing and managing an annual budget, hiring, retaining and supervising office staff, recruiting volunteers statewide, overseeing a communications/marketing campaign and the execution of a media contract, and developing innovative programs that will further the goals of the state program. The Executive Director reports directly to the NJCCC Board of Trustees.

The Trustees are looking for a forward-thinking, innovative and community minded professional able to raise awareness of New Jersey's litter issue and develop compelling campaigns to draw in more volunteers statewide to help spread the message and coordinate clean-ups. The individual must also understand New Jersey policies and procedures, with the ability to work with the New Jersey Department of Environmental Protection, as well as county and municipal government and school districts, to encourage participation in litter-abatement activities.

Responsibilities include:

- Providing strategic leadership to advance the Council's mission, vision and grassroots goals
- Executing strong relationships within the public and private sector to embrace the NJCCC mission
- Developing a solid fundraising plan, pulling in various constituencies for support
- Managing budgets, working with the state DEP on approvals
- Creating an innovative advertising and media communications campaign
- Writing compelling, well-developed proposals and executing contracts
- Speaking to school and community groups to educate them on anti-litter messages
- Supervising a small staff and vendors
- Creating innovative programming that attracts youth
- Managing all facets of events throughout the year, including seminars, education programs and a spring conference

Degree required, masters preferred, equivalent work experience considered. Salary Range: \$80,000 - \$95,000 with benefits negotiable.

Additional Background:

NJCCC is under contract to the NJ Department of Environmental Protection to collect statistical reports from 556 municipalities and 21 counties. The council must file a report to the Governor and Legislature annually. NJCCC also administers New Jersey's Adopt-a-Beach and Adopt-a-Highway programs.

Please submit resume/CV and cover letter to Search Committee at NJFC@NJFOODCOUNCIL.COM

*No later than September 8, 2020.
Please, no phone calls!*