

Community Health Program Coordinator
New Jersey Community Development Corporation

New Jersey Community Development Corporation is a multi-faceted community development and social service agency providing opportunities to transform lives in Passaic County.

The Community Health Programs Coordinator will be responsible for coordinating Youth Cares, a youth development program funded through the Robert Wood Johnson Foundation. This will include working with a group of Paterson teens to assess Paterson's major public health issues, and to support the student group as they devise a strategy for addressing a targeted public health issue. The second project will be leading NJCDC's work to assess the opioid epidemic and its impacts in Paterson. This work will include convening stakeholders with expertise on this issue and devising a longer term strategy for addressing the issue in Paterson. The Coordinator will work with youth, NJCDC leadership and community leaders on both projects.

Specific responsibilities include, but are not limited to:

- Recruiting 30 youth (ages 16 to 24) to participate in program. (15 students per year for two years.)
- Coordinating activities with Youth Cares program participants including monthly meetings and retreats. Ensure strong ongoing participation.
- Managing two part-time staff members that will serve as coaches for the youth participants.
- Developing and manage relationships with key stakeholders including St. Joseph's Medical Center, Passaic County Health Coalition (PCHC), the Passaic County Food Policy Council (PCFPC), and the Robert Wood Johnson Foundation.
- Participating in a coach's retreat led by NJHI.
- Leading the youth and facilitate their implementation of the Summer Action Plan.
- Recruiting community leaders with expertise on various health topics to present at monthly meetings.
- Conducting a thorough assessment and report on the opioid epidemic in Paterson.
- Convening key local stakeholders and residents through the Paterson Opioid Task Force (The Task Force).
- Developing a plan for addressing the Opioid epidemic in Paterson.
- Devising strategies for possible engagement of AmeriCorps to address this issues

Prospective applicants must possess a Bachelor's degree; Master's degree preferred; Experience working with children and adolescents; Experience with public health programs (preferred); ability to do extensive research and articulate findings through presentations and reports.; experience facilitating working groups; strong verbal and written communications skills; computer literacy with proficiency in MS office products (Word, Excel, PowerPoint)

Attractive salary and benefits package will be provided.

If Interested In Applying For This Position

Send your resume with a cover note telling us a little about yourself, your skills, and experience to:
Human Resources at careers@njcdc.org. Please place **Community Health Coordinator in the subject line of your email.**